

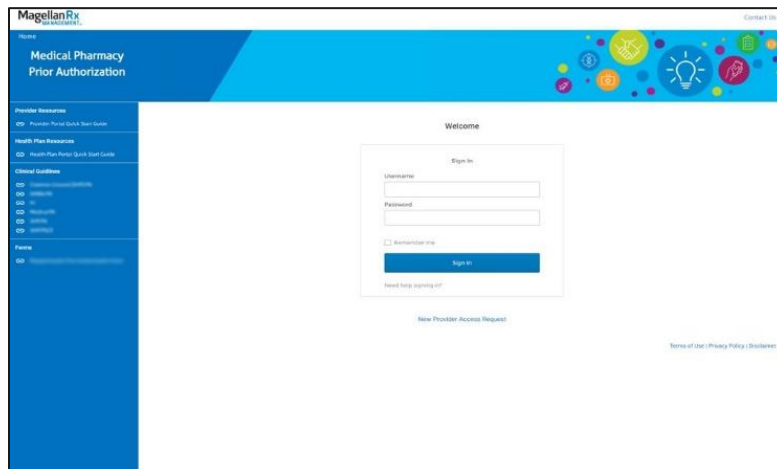
VIEWING AUTHORIZATIONS QUICK START GUIDE

A step-by-step guide to our secure health plan portal

We are committed to delivering quality service and providing you with the tools and resources to make the most informed decisions. Our secure portal makes it easy for you to view prior authorizations for your members' Magellan Rx-managed medications.

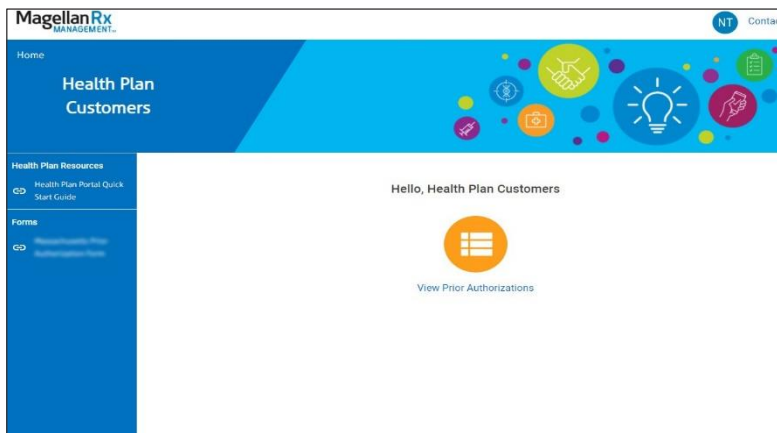
STEP ONE

Visit mrxgateway.com and log in with your credentials.



STEP TWO

Select **view prior authorizations**. Please note: A new tab will open in your browser so you can easily navigate back to this home page.



STEP THREE

Enter desired search criteria. Available options include (Last Name, First Name), (Member ID), (Authorization Number), or (View All). Then click **Continue**.

The screenshot shows the 'Health Plan Customers' portal. The left sidebar contains links for 'Health Plan Resources', 'Forms', and 'Applications'. The main content area is titled 'View Authorizations: Search for an Authorization Request'. It features a search form with the following fields:

- Health Plan:** A dropdown menu.
- 1. Member Name:** Two input fields for 'Last Name' and 'First Name', each with a 'GO' button.
- 2. Member Id:** An input field for 'Member's Id' with a 'GO' button.
- 3. Authorization No.:** An input field for 'Enter Authorization No.' with a 'GO' button.
- 4. Authorization Dates:** Two date pickers for 'Start Date' and 'End Date', each with a 'GO' button.
- 5. View All:** A button.
- Summary:** A section showing 'No Results'.

At the bottom right, there are links for 'Terms of Use', 'Privacy Policy', and 'Disclaimer'.

STEP FOUR

Select an authorization from the list of results returned by on clicking the authorization number.

The screenshot shows the same 'Health Plan Customers' portal, but now displaying search results. The 'Summary' section at the bottom shows a table with one row of results:

Authorization Number	Member Name / Member Id	Procedure	Start Date / End Date	StatusDesc
92264	Abbas, [redacted]	1/7/2023 - 1/26/2024	Provider Pending	

The 'View All' button is still present above the summary section.

STEP FIVE

Review details of the authorization selected.

Home

Health Plan Customers

Health Plan Resources

[GO Health Plan Portal Quick Start Guide](#)

Forms

[GO Prior Authorization Form](#)
[GO Step Therapy Exemption Form](#)

Applications

[Track An Authorization](#)

Authorizations Details: [REDACTED]

PRINT

BACK TO SEARCH

Renewal: Y

Patient Information

Date Initiated: 11/10/2023 9:27:26 AM CDT

Date of Determination: 11/10/2023 10:57:16 AM CDT

Date of Initial Determination: 11/10/2023 10:57:16 AM CDT

Name: [REDACTED]

Member Id: [REDACTED]

Date of Birth: [REDACTED]

Gender: M

Age: 27

Height: 178 cm

Weight: 91 kg

Health Plan: [REDACTED]

Group Number: [REDACTED]

Prescribing Physician Information

Name: [REDACTED]

Address: [REDACTED]

Phone No.: [REDACTED]

Fax No.: [REDACTED]

TIN: [REDACTED]

National Provider ID: [REDACTED]

Ancillary Service Physician Information

Name: [REDACTED]

Address: [REDACTED]

Phone No.: [REDACTED]

TIN: [REDACTED]

Fax No.: [REDACTED]

National Provider ID: [REDACTED]

Place of Service: Office

Request Information

Pend/Reject Code: C8

Release of Info Code: Y

Expedited Review: N

HIPAA 278 Document Version: [REDACTED]

Requested By: [REDACTED]

QA History

No.	Date	Question	Answer
1	11/10/2023 9:38:50 AM CDT	Is the request for Abiraterone?	Yes
2	11/10/2023 9:38:50 AM CDT	Has the patient tried and had an inadequate response to one of the commercially available generic paclitaxel protein bound particles for injectable suspensions (albumin bound)?	Yes